

1 UNITED STATES DISTRICT COURT
2 DISTRICT OF NEVADA
3

4 GRISSEL A. GONZAGA,

5 Plaintiff,

6 v.

7 NEVADA DEPARTMENT OF
CORRECTIONS, et al.,

8 Defendants.
9

Case No.: 2:25-cv-00174-APG-NJK

ORDER

10 This action began with a *pro se* civil rights complaint filed pursuant to 42 U.S.C. § 1983
11 by a state prisoner. Plaintiff also filed an application to proceed *in forma pauperis*. Docket No.
12 4. Based on the financial information provided, the Court finds that Plaintiff is unable to prepay
13 the full filing fee in this matter.

14 The Court entered a screening order on September 1, 2025. Docket No. 5. The screening
15 order imposed a 90-day stay and the Court entered a subsequent order in which the parties were
16 assigned to mediation by a court-appointed mediator. Docket Nos. 5, 8. The parties did not settle
17 at mediation. Docket No. 9. This case will therefore proceed onto the normal litigation track.

18 For the foregoing reasons, **IT IS ORDERED** that:

19 1. Plaintiff's application to proceed *in forma pauperis*, Docket No. 4, is **GRANTED**.
20 Plaintiff shall not be required to pay an initial installment of the filing fee. In the event that this
21 action is dismissed, the full filing fee must still be paid pursuant to 28 U.S.C. § 1915(b)(2).

22 2. The movant herein is permitted to maintain this action to conclusion without the
23 necessity of prepayment of any additional fees or costs or the giving of security therefor.

24 3. Pursuant to 28 U.S.C. § 1915, the Nevada Department of Corrections will forward
25 payments from the account of **Grissel A. Gonzaga, #1243577** to the Clerk of the United States
26 District Court, District of Nevada, at a rate of 20% of the preceding month's deposits (in months
27 that the account exceeds \$10.00) until the full \$350 filing fee has been paid for this action. The
28 Clerk of Court will send a copy of this order to the Finance Division of the Clerk's Office. The

1 Clerk will also send a copy of this order to the attention of **Chief of Inmate Services for the**
2 **Nevada Department of Corrections** at formapauperis@doc.nv.gov.

3 4. The Clerk of Court must electronically **SERVE** a copy of this order and a copy of
4 Plaintiff's complaint, Docket No. 6, on the Office of the Attorney General of the State of Nevada
5 by adding the Attorney General of the State of Nevada to the docket sheet. This does not indicate
6 acceptance of service.

7 5. Service must be perfected no later than **March 23, 2026**, pursuant to Fed. R. Civ.
8 P. 4(m).

9 6. Subject to the findings of the screening order, Docket No. 5, no later than **January**
10 **12, 2026**, the Attorney General's Office shall file a notice advising the Court and Plaintiff of: (a)
11 the names of the defendants for whom it accepts service; (b) the names of the defendants for whom
12 it does not accept service; and (c) the names of the defendants for whom it is filing the last-known-
13 address information under seal. As to any of the named defendants for whom the Attorney
14 General's Office cannot accept service, the Office shall file, under seal, but shall not serve the
15 inmate Plaintiff the last known address(es) of those defendant(s) for whom it has such information.
16 If the last known address of the defendant(s) is a post office box, the Attorney General's Office
17 shall attempt to obtain and provide the last known physical address(es).

18 7. If service cannot be accepted for any of the named defendant(s), Plaintiff shall file
19 a motion identifying the unserved defendant(s), requesting issuance of a summons, and specifying
20 a full name and address for the defendant(s). For the defendant(s) as to which the Attorney General
21 has not provided last-known-address information, Plaintiff shall provide the full name and address
22 for the defendant(s).

23 8. If the Attorney General accepts service of process for any named defendant(s), such
24 defendant(s) shall file and serve an answer or other response to the complaint, Docket No. 6, no
25 later than **February 20, 2026**.

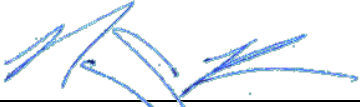
26 9. Plaintiff shall serve upon defendant(s) or, if an appearance has been entered by
27 counsel, upon their attorney(s), a copy of every pleading, motion or other document submitted for
28 consideration by the Court. If Plaintiff electronically files a document with the Court's electronic-

1 filing system, no certificate of service is required. Fed. R. Civ. P. 5(d)(1)(B); Nev. Loc. R. IC 4-
2 1(b); Nev. Loc. R. 5-1. However, if Plaintiff mails the document to the Court, Plaintiff shall
3 include with the original document submitted for filing a certificate stating the date that a true and
4 correct copy of the document was mailed to the defendants or counsel for the defendants. If
5 counsel has entered a notice of appearance, Plaintiff shall direct service to the individual attorney
6 named in the notice of appearance, at the physical or electronic address stated therein. The Court
7 may disregard any document received by a district judge or magistrate judge which has not been
8 filed with the Clerk, and any document received by a district judge, magistrate judge, or the Clerk
9 which fails to include a certificate showing proper service when required.

10 10. This case is no longer stayed.

11 IT IS SO ORDERED.

12 DATED: December 22, 2025.

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16 Nancy J. Koppe
17 United States Magistrate Judge
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